

EXTERNAL VACANCY ANNOUNCEMENT



Tirana International Airport SHPK (TIA) is seeking to hire a

Technical Director

who will report to the **Managing Director** of the company.

Position Purpose:

Technical Director is responsible for overseeing the maintenance and cleaning operations, ensuring that all facilities, equipment, and vehicles are maintained in optimal condition.

Main tasks and responsibilities of the position:

(for indicative purposes only. The responsibilities listed below can be subject of change upon recruitment)

- *Oversee maintenance and cleaning activities for both landside and airside areas, ensuring compliance with regulatory standards.*
- *Develop and manage comprehensive maintenance programs for facilities, equipment, vehicles, and HVAC systems.*
- *Coordinate maintenance activities with the Asset Management department and manage energy and fuel supply for uninterrupted operations.*
- *Implement and supervise safety and maintenance protocols to maintain high operational readiness.*
- *Prepare work specifications, manage contractor relationships, and ensure timely and effective maintenance solutions.*
- *Maintain documentation and records related to maintenance operations and report to senior management.*

Requirements of the position:

- University Degree in Engineering, Facility Management, or a related field.
- Minimum of three years of experience in a similar role, with a focus on facility and equipment maintenance.
- Strong leadership and relationship management skills, with the ability to coordinate across departments.
- Excellent time management and multi-tasking abilities, capable of handling multiple projects simultaneously.
- Proficiency in Microsoft Office software and strong verbal and written communication skills in English.
- Credible, confident, diplomatic, honest, reliable, and possessing integrity.

Why Join Us:

- Be part of a dynamic and growing company.
- Work in a collaborative and supportive environment.
- Contribute to the operational excellence of Tirana International Airport (TIA).
- Competitive salary and benefits package.

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Application Procedure:

To apply for the above mentioned position the applicants should fulfill the Internal Application Form, and submit it via email to **human-resources@tirana-airport.com** with:

- Subject: [Name Surname] – Technical Director
- Attachments: Application Form + CV (PDF/Word)

Human Resources Department will contact only candidates selected from the documentation screening.