



**Tirana International Airport are seeking to hire:**

**SENIOR INTERNAL AUDITOR**

who will report to the Internal Audit Director of the company.

This is a full-time on-site role for a Senior Internal Auditor at Tirana International Airport. The Senior Internal Auditor will be responsible for conducting financial audits for TIA and Kastrati Group Companies, preparing audit reports, utilizing analytical skills, managing financial data, and communicating audit findings effectively.

**Main tasks and responsibilities of the position:**

*(for indicative purposes only, the responsibilities listed below can be subject of change upon recruitment)*

- Responsible to conduct operational, financial, compliance and investigative audits as assigned;
- Responsible to perform audit field work and complete assigned tasks through:
- Responsible for preparing, developing and reviewing working papers including check lists, questionnaires, templates and other internal forms to ensure that objectives are accomplished and all conclusions are properly supported, in accordance with Internal Audit Framework and with reference to standards of auditing;
- Finalize the audit files and ensure that all supporting documentation is properly retained;
- Responsible for preparing the internal audit draft report with observation/implications/recommendations;
- Monitor the status of audit recommendations and appraise the adequacy of follow up;
- Conducting other duties as directed by IA Director.

**Requirements of the position:**

- University Degree in Finance/Accounting or related field
- Audit Certification are preferred (CIA, ACCA, CFE etc...)
- At least three years of audit experience.
- Fluent in English language.
- Ability to plan, perform, document and report on audits;
- Ability to work effectively as part of a team;
- Ability to multi task on several projects simultaneously;
- Strong verbal and written communication skills;
- Excellent communication skills - written, verbal and presentation;
- Strong quantitative, problem solving and analytical skills;

## EXTERNAL VACANCY ANNOUNCEMENT



To apply for the above mentioned position the applicants should fulfill the Application Form, which can be found in the following website: [www.tirana-airport.com](http://www.tirana-airport.com) and submit it together with a recent CV to the following address: [human-resources@tirana-airport.com](mailto:human-resources@tirana-airport.com), or to the reception of the Administration Building (Rinas).

Human Resources Department will contact only candidates selected from the documentation screening.