

## EXTERNAL VACANCY ANNOUNCEMENT



Tirana International Airport SHPK (TIA) is seeking to hire a

### **Passenger with Reduced Mobility (PRM) Assistant**

who will report to the Company Doctor of the company.

#### **Main tasks and responsibilities of the position:**

*(for indicative purposes only. The responsibilities listed below can be subject of change upon recruitment)*

1. Responsible for providing special assistance to all disabled and reduced mobility passengers to and from the aircraft, and in the airport premises
2. Responsible to assist passengers and visitors in the Terminal area by answering questions and/or directing them accordingly
3. Responsible to assist in emergency procedures in case of aviation accidents and fire emergency to the airport
4. Responsible to communicate to ODM cases of incidents and problems
5. Responsible to strictly follow TIA procedures and regulations while working in the airside area

#### **Requirements of the position:**

- Bachelor degree preferred
  - Ability to apply strength to move and lift passengers with reduced mobility
  - Very good verbal communication and interpersonal skills
  - Intermediate level of English
  - Ability to work effectively as part of a team
  - Ability to work in high pressure environ
  - Honest, reliable and with integrity
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To apply for the above mentioned position the applicants should fulfill the Internal Application Form, which can be found in the Administration Building, Office Nr.101, and submit it together with a recent CV to the following address: [human-resources@tirana-airport.com](mailto:human-resources@tirana-airport.com), or to the reception of the Administration Building (Rinas).

Human Resources Department will contact only candidates selected from the documentation screening.