

Tirana International Airport SHPK (TIA) is seeking to hire a

**FINANCIAL CONTROL SPECIALIST**

who will report to the Director of Business Planning and Controlling Department of the company.

**Main tasks and responsibilities of the position:**

*(for indicative purposes only. The responsibilities listed below can be subject of change upon recruitment)*

- Ensures that the accounting entries are properly made (including but not limited to revenues, costs, cash flow, assets);
- Reviewing the commercial contracts and ensuring that the invoicing is properly done as assigned;
- Reviewing the calculation of the aeroportual revenues and ensuring the calculations are properly performed in compliance with price list offered by TIA and agreements in place with the airlines;
- The financial controller will have to carry out financial analysis and offer professional opinions;
- Review incentives granted to airlines to ensure correct calculation and compliance with TIA's Airline Incentive Policy.

**Requirements of the position:**

- University Degree in Finance/Accounting or related field.
- At least three years of working experience in related job responsibilities.
- Good accounting knowledge.
- Skilled in office technology:
- Able to produce readable high quality reports for senior management
- Committed to providing a high standard of service and continuous improvement.
- Credible, confident and reliable.
- Honest, reliable and with integrity.

To apply for the above mentioned position the applicants should fulfill the Application Form, which can be found in the following website: [www.tirana-airport.com](http://www.tirana-airport.com), and submit it together with a recent CV and Job Portfolio to the following address: [jobs@tirana-airport.com](mailto:jobs@tirana-airport.com), or to the reception of the Administration Building (Rinas).

Closing date for application is **August 3<sup>rd</sup> 2022**

Human Resources Department will contact only candidates selected from the documentation screening.